

Date sent to parents: \_\_\_\_\_

**Driving Eligibility Hardship Request Form****\*The parent or legal guardian must complete and sign this form\***

Cases of hardship must reflect circumstances that are *beyond the control of the student, his or her parents, or the school*. The specific hardship circumstances are divided into four categories. For specific examples, please read the back of this form.

Please check appropriate hardship consideration:

- #1 Medical Considerations
- #2 Work Related Considerations
- #3 Exceptional Children Considerations
- Other Considerations – Please specify:  
\_\_\_\_\_

Name of Student: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_

Name of Parent or Legal Guardian: \_\_\_\_\_

Mailing Address of Parent/Legal Guardian: \_\_\_\_\_  
(Street address, including apt #, etc.)\_\_\_\_\_  
(City, State, Zip Code)

Phone numbers for Parent/Legal Guardian:

Work: \_\_\_\_\_ Home: \_\_\_\_\_

To be considered for a hardship, all information on this form must be completed. Support documents (a letter from a doctor, etc.) will be necessary to determine whether your request will be approved. Briefly explain the circumstances of your hardship request. **Include any documents/attachments.**

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\_\_\_\_\_  
Signature of Parent/Legal Guardian\_\_\_\_\_  
Date**Please submit this form within 30 days of date of notification letter to:**

Wake County Public School System  
CASS Project Manager – Dropout Prevention  
Crossroads II  
110 Corning Road  
Cary, North Carolina 27511

## EXAMPLES OF HARDSHIP

### **MEDICAL CONSIDERATIONS:**

**Medical considerations can involve the student or the parents.**

#### **Example #1:**

A Driving Eligibility Certificate (DEC) can be given to a student who was making adequate progress in school, but was unable to attend school due to medical reasons. In this case, documented proof must be submitted to the school from a doctor citing reasons why the student missed school, dates of illness, etc. In addition, documentation must be submitted to demonstrate that the student was making adequate progress prior to illness.

#### **Example #2:**

A Driving Eligibility Certificate can be given to the student based on the special medical circumstances of the parent. This would apply to parents who may be legally blind or have other medical impairments that require the student to have a license in order to maintain the general welfare of the family. In this case, documented proof of the parent's illness or medical impairment must be submitted, along with evidence demonstrating the **absolute necessity** of the student to have a driver's license.

### **WORK-RELATED CONSIDERATIONS:**

A Driving Eligibility Certificate can be given to the student if he or she requires transportation to and from a job that is necessary to the **family's** financial welfare and is unable **by any other means** to do so. There should be documented proof that the student is working and the student's earnings go directly to support the **basic** needs of the family. In addition, there must be proof that the student is unable **by any other means** to get to and from work.

### **EXCEPTIONAL CHILDREN CONSIDERATIONS:**

A Driving Eligibility Certificate can be given to the student when it has been determined that the student is unable to make progress toward obtaining a high school diploma. This ruling is **not** intended to apply to exceptional students who have the ability to obtain a high school diploma. Input from the Individualized Education Program Committee and other resources should help guide this decision.

### **OTHER CONSIDERATIONS:**

This is for unusual circumstances not covered by the first three categories.

## **Supporting Documentation**

**Please note that support documents will be required to prove hardship cases.**

***HARDSHIP REQUEST FORMS THAT DO NOT HAVE ADEQUATE SUPPORT DOCUMENTATION WILL BE DENIED.***