



**Submit or Fax
this form to:**

Student Due Process Office, Wake County Public Schools
3600 Wake Forest Road, Raleigh NC 27611 ♦ Fax (919) 850-1965 ♦ Telephone (919) 850-1756

Dear Student.

Many schools/colleges/universities and businesses are requesting information from applicants regarding their prior suspension history. ***If the application requests your suspension history you must complete and submit this document.*** You must also: **(1)** inform the school/colleges/universities or businesses that requests for verification must be submitted to the Student Due Process, ***not*** your high school and **(2)** provide them with the Student Due Process fax number and address.

Please Print

Student Name					
Student ID#			High School Name		
Date of Birth		Age		Current Student	<input type="radio"/> Yes <input type="radio"/> No
Parent or Guardian's Name (print)					
Day Number			Evening Number		
Parent or Guardian's Name (print)					
Day Number			Evening Number		

I _____ (parent/legal guardian name, if minor) hereby authorize the Student Due Process Office of Wake County Public School System to release information regarding the above student's disciplinary record to a school/college/university or business as indicated below for consideration of admission/employment only.

Release to:

- Any school/college/university
- Any businesses
- Only provide to the specific school/college/university or business listed:

Parent/Guardian Signature _____ **Date** _____

Student Signature _____ **Date** _____

SDP USE	Signature		Date Faxed	/ /
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